







Grounds Maintenance Schedule



Spec Item	Jan	Feb	Mar	Apr	May	June	Jul	Aug	Sept	Oct	Nov	Dec
 Grass Cutting			2 Visits	2 Visits	2 Visits	2 Visits	2 Visits	2 Visits	2 Visits	2 Visits		
 Shrub Bed Maintenance (Cultivate and Weed)			1 Visit	1 Visit	1 Visit	1 Visit	1 Visit	1 Visit	1 Visit	1 Visit		
 Shrub Bed Pruning		1 Visit					½ Visits	½ Visits				
 Leaf Clearance											1 Visit	1 Visit
 Hedge Cutting		1 Visit							½ Visits	½ Visits		
 Litter Collection	1 Visit	1 Visit	2 Visits	2 Visits	2 Visits	2 Visits	2 Visits	2 Visits	2 Visits	2 Visits	1 Visit	1 Visit
 Hard Surface Maintenance (Weeds, Leaves and Moss)	1 Visit			1 Visit		1 Visit		1 Visit		1 Visit		
 Bin Store Sweep (Litter, Leaves and Debris)	1 Visit	1 Visit	2 Visits	2 Visits	2 Visits	2 Visits	2 Visits	2 Visits	2 Visits	2 Visits	1 Visit	1 Visit
Total Visits	1	1	2	2	2	2	2	2	2	2	1	1